



# American Legion Training Newsletter

National Headquarters Internal Affairs & Membership Division

**SPECIAL EDITION**

*Engage - Train - Empower*

## FIND MYLEGION INSTRUCTIONS WITH A CLICK OF YOUR MOUSE

NEED HELP?  
[View Online Help](#)

f t i b @

LEGION.ORG SHOP ONLINE HELP LOGIN REGISTER

MyLEGION.ORG

DONATE JOIN

MEMBERSHIP SUBSCRIPTIONS GIVE RESOURCES SHOP CONTACT

ADVOCACY IN WASHINGTON  
We advocate on behalf of veterans.

National Headquarters continues to receive questions on signing on to MyLegion, processing memberships, transmittals and more. Each case is carefully evaluated, but many of these issues are end-user concerns. If the process steps are carefully followed in order, the system should work for members, posts, districts and departments sufficiently.

When the Customer Service and Information Technology (IT) staff get bogged down responding to problems already addressed through MyLegion.org training resources, it keeps them from working on improving the MyLegion experience for all of us.

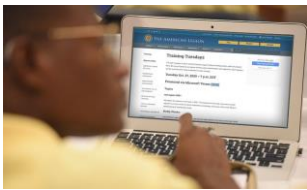
So, before you call or email, please take the time to check the “Need Help?” area at the top of MyLegion.org. There you will find step-by-step instructions and how-to videos covering the most common features utilized by individual members and membership processing features for posts. [How to Use MyLegion.org](#)

Our IT staff is continuing to update the MyLegion platform to add features and resolve issues. The progress of these improvements may be found under “Known Issues.” [Known Issues \(mylegion.org\)](https://mylegion.org/known-issues)

If you find an issue is not resolved by following these step-by-step instructions, or if you are still having trouble with an issue that is marked as resolved, please contact us at [cs2@legion.org](mailto:cs2@legion.org).

While many find this change or any change frustrating, the move to a more flexible environment is imperative to keep us operational as we move into the future. Thank you for your patience as we work through this process.

## Training Tuesdays



**Training Tuesday - Legislative Priorities** was conducted on Jan. 25. Legislative Division staff explained how posts and members can contact their congressional representatives to draw their attention to legislation affecting veterans, active-duty servicemembers, and their families.

The recording, PowerPoint and Q&A's are posted on the Training Tuesday webpage at [Training Tuesdays | The American Legion](https://www.legion.org/training-tuesdays).

### Upcoming Training Tuesday dates are:

Feb. 22 – Emblem Use & Trademark

March 29 – New Public Relations Toolkit

April 26 – Consolidated Post Reports

## Send us your submissions

If you have comments, questions or suggestions for training topics, we want to hear from you!

As we all know, the best ideas come from the people who are working the programs. So please share your ideas about topics you'd like us to cover in our *Training Tuesday* sessions and *Training In A Box* modules.

If you'd like to contribute to the *Training Newsletter*, we welcome your articles, pictures and anecdotes.

You can send your ideas and articles via email to [LegionTraining@legion.org](mailto:LegionTraining@legion.org).

### About this newsletter

This periodic and Legionnaire-driven newsletter, produced by the Internal Affairs & Membership Division, is designed to address best practices, ideas and training that every Legionnaire needs to know to engage our membership through effective training now and into the future.

Highlighting new training ideas and resources becoming available, it will also feature essays from successful leaders and training ideas of posts, districts, departments and individuals throughout

The American Legion.